

The following information is intended to assist LEAs during their local review and adoption process. The information in this form relates to the *Additional Information* section of the rubric and is not scored. One form will suffice for all grade levels if the information stays the same.

\*Required field

**Publisher\***

**Program Title\***

**Subject Area\***  **Course/Grade Levels\***

**Part One: Access and Use\***

Yes	No	Feature/Requirement/Specification
X		1. This product is designed for 1:1 use (one digital device per student).
	X	2. This product combines print and digital materials.
X		3. This product is digital only.
X		4. Online products can be used offline. Students can continue working when internet connection is dropped.
X		5. The product automatically syncs when a connection is re-established, and work completed offline is saved and uploaded.
X		6. Single sign-on is supported.
X		7. Students are permitted to use the product on more than one device (e.g., computer at school and a laptop at home).
X		8. The product uses the Texas Student Data System (TSDS) with unique IDs for students and staff.
X		9. Accounts can be created for support staff.
	X	10. Content is printable.

Yes	No	Feature/Requirement/Specification
	X	11. Content is exportable. If yes, specify formats below.
	X	12. Content is presentable in e-book format. If yes, specify formats below.
	X	13. The product has embedded videos. If yes, specify file format, average file size, and the average number of videos per chapter/unit below.
	X	14. The product contains simulations. If yes, specify formats below.
	X	15. The product contains animations.
	X	16. The product platform allows for digital objects (e.g., text, video, simulations, etc.) to be divided and tagged with keywords and standards.
	X	17. The product contains embedded assessments. If yes, describe assessment format, location, and compatibility with an external learning management system below.
		Istation's curriculum-embedded assessments provide student data that are analyzed for patterns of errors. Student strengths and weaknesses are identified, and each student's instructional path is created. Students receive instruction that is electronically selected according to their daily performance. Instruction is continuously updated, based on student demonstration of newly learned skills.

### Part Two: Compatibility

#### Device Compatibility\*

Please complete the table below, marking the box for each compatible device and noting the oldest and newest associated operating systems for that device.

Device is compatible. Check all that apply.	Device	Oldest operating system/version supported	Newest operating system/version supported
	Android phone		
X	Android tablet	Android 4.4	Android 4.4 or later
X	Chromebook		Chrome version 39+
X	iPad	ios 8.0	ios 8.0 or later
	iPhone		
X	Mac	OS X 10.8-10.11	macOS 10.12-10.15
X	PC	7,8,8.1	10
X	Windows tablet	7,8,8.1	10
	Kindle Fire		
	Kindle, other		
	Nook		
	Other e-reader		
X	Interactive whiteboard		

### Browser and Operating System Compatibility\*

Please complete the table below, marking the box for each compatible browser, noting the oldest and newest associated browser and operating system versions.

Browser	Oldest browser version supported	Newest browser version supported	Operating System (Check all that apply.)				
			Mac OS	Windows	Linux	Chromium	N/A
Chrome		67+	10.11	7			
Edge		41+		7			
Firefox							
Safari		11.1.2+	10.11				
Other							

### Part Three: Product Format, Installation Requirements, and Support\*

Yes	No	Feature/Requirement/Specification
X		1. Product is browser-based Online: Continuous Internet connection required.
	X	2. Plug-ins are required. If yes, list required plug-ins below.
	X	3. Product is downloaded to individual device: One-time internet connection required.
	X	4. Product is installed on individual computer (from DVD, flash drive, etc.): No internet connection required. If yes, estimate time per device required for setup; indicate if support is provided and if local IT staff is needed below.

Yes	No	Feature/Requirement/Specification
	X	5. Product is installed on a LAN (district or school server): No internet connection required for teachers, students, or other users.
	X	6. Infrastructure and software licensing are required. If yes, list licenses requirements and specify if set-up support is provided below.
	X	7. Server configuration is required. If yes, list server requirements and specify if set-up support is provided below.
X		8. The product supports deployment through Mobile Device Management (MDM) systems.
X		9. Technical support is provided to districts during initial set-up and deployment. If yes, specify the type of set-up support provided below.
		Istation provides technical support during initial setup and deployment by providing assistance with importing rosters, downloading the app, setting the IP range, and scheduling the Getting Started webinar. Istation also offers a toll-free help desk at 1-866-883-READ with live operators Monday-Friday, 7:30 a.m. to 6:30 p.m. Central time or you may contact us via email at support@Istation.com.
X		10. Technical support is provided during duration of contract. If yes, specify the type of on-going support provided below.
		Support is offered via online chat during the same Monday-Friday, 7:00 a.m. to 6:30 p.m. time frame. Email can be sent to support@Istation.com 24 hours a day 7 days a week. Email received outside of support hours is queued and addressed during business hours. Istation also provides assistance through our online help center at our website (www.istation.com). Our online help center offers brief, informative, on-demand videos along with a Frequently Asked Questions (FAQ) section.

### Part Four: Data Security, Access, and Privacy\*

Yes	No	Feature/Requirement/Specification
X		1. Login authentication uses district protocols to establish common usernames and passwords.
X		2. Passwords can be reset without assistance from technical staff.
X		3. Personally identifying student data is recorded by the product. If yes, list required student data and optional data fields below.
		Istation collects the following student information: <ul style="list-style-type: none"> <li>• first and last name; school and school district;</li> <li>• any identification numbers issued by the school and/or school district;</li> <li>• security information, such as usernames, passwords, and password hints; and</li> <li>• demographic data, such as gender, race, special-education status, socioeconomic status, and English language learner status (but only to the extent provided by the school or school district).</li> </ul>

Yes	No	Feature/Requirement/Specification
X		4. Student data (e.g., roster changes, contact information, etc.) is automatically updated. If yes, specify frequency and if automatically exported from SIS, or indicate who is responsible for student data export below.
		A periodic (e.g., nightly, hourly, on-demand) sync is performed with Student Information Systems (SIS) to ensure student rosters are complete and up-to-date in Istation. The SIS controls access to Istation by provisioning administrator, teacher, and student accounts. Accounts removed from the SIS are automatically deactivated in Istation upon the next sync.
X		5. Location of student data stored by the product fully disclosed.
X		6. Student data is purged after use by the product. If yes, indicate how and when below.
		Unless required by law to maintain certain information for a longer period of time, Istation retains personally identifiable information (PII) only for as long as a student's school and/or school district maintains a subscription with Istation to one or more of the Resources. Once a subscription to a particular resource is cancelled or otherwise terminated, Istation will retain any PII related to that resource for 60 days after cancellation/termination to allow for temporary lapses in subscription services, after which point that information is destroyed. PII may also be destroyed at any time at the request of the school or school district.
X		7. Student data can be purged by the district at any time.
X		8. Data is encrypted in transit. If yes, indicate which encryption protocols are supported below.

Yes	No	Feature/Requirement/Specification
		<p>PII and test data are encrypted using industry standard encryption before saving or transmitting data to servers. Sensitive items that are written to disk are also encrypted using 3DES encryption. Items reside in memory for the duration of the test being presented; after the test, items are permanently deleted from memory. Teacher and manager account credentials are salted and hashed when stored on the servers and remain in that state during data backups. Server backups are performed by Rackspace in the data center and are secured in compliance with respective data center certifications.</p>
X		<p>9. Data elements are encrypted at rest (i.e., in a database or file system) If yes, specify which data elements are encrypted below.</p>
		<p>Istation uses our hosting partner Rackspace to store all data securely. Rackspace maintains redundant backups of all Istation applications and data. Results data and PII are stored securely and encrypted using industry standard encryption before transmitting data to servers. Istation's data center has the following certifications:            ISO 27001:2005 Certified            Level 1 Payment Card Industry (PCI) Service Provider            SSAE16 Type II SOC1, SOC2 (Security and Availability Only), and SOC3 Safe Harbor Certified            CDSA Content Protection and Security Standard Certified            These certifications will be maintained throughout the contract.</p>
X		<p>10. The <a href="#">student data privacy pledge</a> has been agreed upon. Please provide link to verifying document and/or your student privacy policy below.</p>
		<p>Istation is listed in the legacy section of <a href="https://studentprivacypledge.org/signatories/">https://studentprivacypledge.org/signatories/</a>. Our company privacy statement may be found at <a href="https://www.istation.com/Legal/PrivacyStatement">https://www.istation.com/Legal/PrivacyStatement</a>.</p>
X		<p>11. The product conforms with FERPA regulations.</p>
	X	<p>12. A third party has evaluated the product for FERPA compliance. If yes, provide a link to the report below.</p>

Yes	No	Feature/Requirement/Specification
X		13. The product employs rule-based security. If yes, provide a link to detailed information and supporting documents below.
		<p>Istation has role-based security, so teachers, administrators, and other staff can only perform tasks assigned to their role. Access to data is controlled as follows:</p> <p>A teacher may only see data for students in that teacher’s classroom.</p> <p>A principal may only see data for students and teachers in that principal’s school.</p> <p>A district-level administrator may only see data for students and teachers in the administrator’s school district.</p> <p>All Istation users access the program with unique credentials that identify the user and the user’s role. The user’s role drives the user experience and the content presented. These credentials may be specified as a unique user ID and password or may come through supported single sign-on (SSO) protocols. User sessions are terminated at logout or after 20 minutes of inactivity.</p> <p>Istation requires the use of unique user IDs for all users (students, teachers, administrators, managers, etc.). A user logs in with a human-readable username, but accounts are also associated with unique LEA/district-assigned IDs. The LEA/district-assigned IDs are used for SSO integration with SAML and Active Directory.</p> <p>Istation tracks all logins and attempted logins as part of our intrusion detection system along with the source IP address. Istation tracks data regarding logins, transactions, minutes used, data accessed, source IP, and more. We maintain audit logs for two years. In the event of a security breach, we would use these logs to locate the hacker.</p>
X		14. The product allows registration or data collection from children under the age of 13. If yes, provide a link to the COPPA Safe Harbor certificate below.
		See Istation's privacy statement <a href="https://www.istation.com/Legal/PrivacyStatement">https://www.istation.com/Legal/PrivacyStatement</a> .
X		15. The product allows a download of LEA-generated data (including usage data) without manual intervention by product staff.

**Part Five: Additional Technology Specifications\***

Learning Management System (Check all that apply)

Blackboard	Canvas	Eduphoria	Google Classroom	ItsLearning	Moodle	Schoology	Other: Please list below.
	X		X				

Other LMSs:

Standards Compliance (Check all that apply)



CEDS	EDUPUB	EdFi	IMS Global	SIF	Xapi	Other: Please list below.
			X			

Other standards:

IMS Global Standards Compliance (Check all that apply)\*

If IMS Global was selected above, check all standards that apply to this product.

APIP	Caliper	CASE	LTI	OneRoster	QTI	TCC
			X	X		

Is this product IMS Certified? If so, list the standards under which it is certified: