

# Technical Specifications

This form is designed to collect information for local education agencies (LEAs) to consider during their review and adoption process. The information you provide here will be included in the quality review report and will not be scored. One form will suffice for all grade levels unless specifications vary from one grade level to another.

## Publisher Information

Publisher/Vendor			
Company Name	EMC Publishing, LLC		
Product Name	Mirrors & Windows: Connecting with Literature	Grade Level(s)	9-12

## Part 1: Access and Use

Yes	No	Feature/Requirement/Specification
X		1. This product is designed for 1:1 use (one digital device per student).
X		2. This product combines print and digital materials.
	X	3. This product is digital only.
X		4. Online products can be used offline. Students can continue working when internet connection is dropped.
	X	5. The product automatically syncs when a connection is re-established, and work completed offline is saved and uploaded.
X		6. Students are permitted to use the product on more than one device (e.g., computer at school and a laptop at home).

Yes	No	Feature/Requirement/Specification
X		7. Single sign-on is supported.
	X	8. The product uses the Texas Student Data System (TSDS) with unique IDs for students and staff.
X		9. Other accounts can be created for support staff.
X		10. Content is exportable. If yes, specify formats: grades as csv, content as PDFs and ePubs _____
X		11. Content is printable.
X		12. Content is presented in e-book format. If yes, specify formats: ePub _____
X		13. The product has embedded videos. If yes, specify format, average file size, and number of videos. File Format: _____ Avg. Size: _____ Number: _____
	X	14. The product contains animations.
	X	15. The product contains simulations. If yes, specify formats: _____
X		16. The product contains embedded assessments. If yes, describe assessment format, location, and compatibility with an external learning management system. ExamView Assessment Test Generator and Question Banks (question banks are downloadable as .csv files) available in the Resources section of Passport; Formative Surveys available in the Assessment ancillary for each grade located in the Resource section of Passport (printable and can be provided in downloadable offline format); Lesson Tests and Unit Exams available in the Assessment ancillary for each grade located in the Resource section of Passport (printable and can be provided in downloadable offline format)
X		17. The product platform allows for digital objects (e.g., text, video, simulations, etc.) to be divided and tagged with keywords and standards.

## Part 2: Compatibility

Please complete the table below, marking the box in the second column for each compatible device and noting the oldest and newest associated operating systems for that device.

Device Type	Mark box if device is compatible	Oldest operating system/version supported	Newest operating system/version supported
PC	<input checked="" type="checkbox"/>	Windows 7	Windows 10
Windows Tablet	<input type="checkbox"/>	Windows 10	Windows 10
Mac	<input type="checkbox"/>	10.13	10.15
iPhone	<input type="checkbox"/>	iOS 11	iOS 13
iPad	<input type="checkbox"/>	iOS 11	iPad OS 13
Android phone	<input type="checkbox"/>	Android 9	Android 10
Android tablet	<input type="checkbox"/>	Android 9	Android 10
Chromebook	<input type="checkbox"/>	ChromeOS 74	ChromeOS 79
Kindle Fire			
Kindle, other			
Nook			
Other e-reader			
Interactive whiteboard			

Compatibility – Browser and Operating System			Leave 'X' if Applicable												
Browser	Oldest supported browser version	Newest supported browser version	Operating System												
			Mac OS X						Windows				Linux	Chromium	N/A
			10.10	10.11	10.12	10.13	10.14	10.15	XP	7	8.1	10		ChromeOS 74 and up	
Chrome	74	79				X	X	X		X		X		X	
Firefox	66	72								X		X			
Safari	11	13				X	X	X							

Compatibility – Browser and Operating System						Leave 'X' if Applicable							
Browser	Oldest supported browser version	Newest supported browser version	Operating System										
Edge	17	18									X		
Other: _____													

### Part 3: Product Format, Installation Requirements, and Support

Yes	No	Feature/Requirement/Specification	Additional Information
X		1. Browser-based online: Continuous internet connection required.	The continuous connection is not required. Though of course, it is optimal when it is available. For a district with internet connectivity issues, we can work with them to provide files that are downloadable and therefore accessible offline. Additionally, for districts that have connectivity but perhaps not continuously, many resources can be printed and/or downloaded and then class can be taught without the continuous internet connection.
	X	2. Plug-ins are required. If yes, list required plug-ins.	
	X	3. Downloaded to individual device: One-time internet connection required.	
	X	4. Installed on LAN (district or school server): No internet connection required for teachers, students, or other users.	
X		5. Infrastructure and software licensing are required. If yes, list requirements and specify if set-up support is provided.	Software licenses for purchase for 1, 4, and 8-year terms.
	X	6. Server configuration is required. If yes, list requirements and specify if set-up support is provided.	

Yes	No	Feature/Requirement/Specification	Additional Information
	X	4. Installed on individual computer (from DVD, flash drive, etc.): No internet connection required. If yes, estimate time per device required for setup; indicate if support is provided and if local IT staff is needed.	
	X	5. The product supports deployment through Mobile Device Management (MDM) systems?	Passport is web based; no deployment is required.
X		6. Technical support is provided to districts during initial set-up and deployment. If yes, specify type of support provided.	Monday-Friday 8:00 AM -9:00 PM EST 877 401 2527 help@carnegielearning.com Online and phone support provided.
X		7. Technical support is provided during duration of contract. If yes, specify type of support provided.	Monday-Friday 8:00 AM -9:00 PM EST 877 401 2527 help@carnegielearning.com Online and phone support provided.

#### Part 4: Data Security, Access, and Privacy

Yes	No	Feature/Requirement/Specification	Additional Information
	X	1. Login authentication uses district protocols to establish common usernames and passwords. If yes, indicate if TSDS staff/student unique ID is used, or if other please specify.	Roster integration is available via Clever or OneRoster to achieve common usernames, and SSO is available via Clever or Classlink to alleviate passwords.
X		2. Passwords can be reset without assistance from technical staff.	

Yes	No		Additional Information
X		3. Personally identifying student data is recorded by the product. If yes, list required and optional data fields.	<a href="https://www.carnegielearning.com/privacy-policy/#student-info">https://www.carnegielearning.com/privacy-policy/#student-info</a>
X		4. Student data (e.g., roster changes, contact information, etc.) is automatically updated. If yes, specify frequency and if automatically exported from SIS, or indicate who is responsible for student data export.	daily
X		5. Location of student data stored by the product fully disclosed.	Data securely stored on AWS servers.
X		6. Student data is purged after use by the product and is fully disclosed and verified. If yes, indicate how and when.	Data is purged at the end of every school year unless the District requests the data to be retained.
X		7. Student data can be purged by the district at any time.	Upon written request.
X		8. Data is encrypted in transit. If yes, indicate which protocols are supported.	SFTP, SSL
X		9. Data elements are encrypted at rest (i.e., in a database or file system) If yes, specify which data elements are encrypted.	All Passport data is encrypted at rest in the db.
X		10. The <a href="#">student data privacy pledge</a> has been agreed upon. Please provide link to verifying document and/or your student privacy policy.	<a href="https://www.carnegielearning.com/privacy-policy/">https://www.carnegielearning.com/privacy-policy/</a>
X		11. The product conforms with FERPA regulations.	
	X	12. A third-party has evaluated the product for FERPA compliance. If yes, provide a link to the report.	
	X	13. The product employs rule-based security. If yes, provide a link to detailed information and supporting documents.	
X		14. The product allows registration or data collection from children under the age of 13. If yes, provide a link to the COPPA Safe Harbor certificate.	<a href="https://www.carnegielearning.com/privacy-policy/#childrens-policy">https://www.carnegielearning.com/privacy-policy/#childrens-policy</a> Children cannot self-register for access to the product, they must be specifically registered or invited by an agent of the school (typically teacher).
	X	15. The product allows a download of LEA-generated data (including usage data) without manual intervention by product staff.	Currently, usage reports are available upon request. We are working to give the District access to do this without product staff intervention.

## Part 5: Additional Technology Specifications

Learning Management System (LMS)	Blackboard	Canvas	Eduphoria	Google Classroom	ItsLearning	Moodle	Schoology	Other: Please list below
Is the product configured to work with one or more specific LMS? Check all that apply.	X	X					X	

Other LMSs: Clever and ClassLink

Standards Compliance	SIF	CEDS	EDUPUB	Ed-Fi	Xapi	IMS Global	Other: Please list below
Is the product compliant with one or more specific standards? Check all that apply.						X	

Other standards: \_\_\_\_\_

IMS Global Standards	LTI	OneRoster	QTI	TCC	CASE	APIP	Caliper
If IMS Global was selected above, check all the standards that apply to this product.	X	X	X	X			

Is this product IMS Certified? If so, list the standards under which it is certified: \_\_\_\_\_